175th Financial Management Center
TRAINING OPPORTUNITY

COURSE TITLE	**WIDE AREA WORKFLOW (WAWF)**
VENDOR	**DFAS**
DATES/LOCATION	**Camp Red Cloud, KS**
LENGTH	**6/5/2007 - View Only** **6/6/2007 - Inspector/Acceptor** **6/7/2007 - Inspector/Acceptor** **6/8/2007 - View Only** 4-hour "View Only" sessions are geared towards Managers, Supervisors, Resource Management (FM/RM) and Contracting Personnel. That requires oversight of payments made on Army contracts. The Eight-hour "Inspector Acceptor" course is for personnel who actively create receiving reports, or approve vendor prepared documents submitted to them by a vendor. These are suggested course attendance descriptions personnel need only to attend one class, but may attend any or both of the courses if they desire---no one will be turned away from any training class.
START/END TIMES	All Classes begin at 0:830 hrs and end at around 1700 hrs.
COST	**$ No Cost**
DFAS COMPUTER ACCESS REQUIREMENTS:	
WAWF POCs	**Becky Stoddard**

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Email: becky.stoddard@korea.army.mil

COURSE DESCRIPTION

Wide Area Work Flow (WAWF) is a DoD-wide application designed to eliminate paper from the invoice, receipt and acceptance process in payment process on Army contracts. The goal is to enable Defense contractors and DoD personnel the ability to create/approve invoices, receiving reports for payment against Army contracts.

The use of WAWF eliminates the traditional business method requiring three paper documents to make a vendor payment - the contract, the receiving report and the invoice that are in paper today are converted in WAWF to electronic documents. These documents are created once and then shared, by all users in WAWF thus eliminating manual paper routing, and redundant data entry. Data accuracy is increased and the risk of losing a document is greatly reduced.

WHO SHOULD ATTEND/PREREQUISITES

Inspectors, receivers, acceptors, and any personnel that create/approve and fax paper DD250 receiving reports against Army contracts and send them to DFAS. Logistics, contracting, and or resource management personnel need to attend this training.

METHOD OF INSTRUCTION

Hands on at computer terminal

HOW TO REGISTER FOR A CLASSROOM SEAT

Please go to the following web address and complete the online registration form.

Register online at:
https://ca.dtic.mil/dfas/dfas4dod/wawfarmytraining.htm (You may need to copy and paste the entire URL into to address line)
Available Open 1100 to 1800 hrs (Local time)

•WAWF Army Help Desk (toll free)

•Phone 1-866-598-3560, DSN 312-869-0290

•Email: cco-ec-army-wawf-helpdesk@dfas.mil